



**Redlands Horse and Pony Club Inc.**

ABN 30 378 614 45

# **2019**

# **Members Handbook**

**The Redlands Horse and Pony Club exists to provide  
a place for horses and riders to ride,  
learn and compete without fear.**

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## Introduction

Welcome to our new and returning members!

We trust that we all have a great 2019, riding and learning. Our Member's Handbook is provided to guide you through the day to day functions of our Club, Association rules and regulations of membership.

This Booklet also contains important information that will be of assistance to all members, but particularly to our new members. Of course there will always be the room for improvement, should you have a suggestion on content or require additional information on any aspect please do not hesitate to contact a member of the Management committee.

## Pony Club Objectives

- ❖ To encourage young people and adults to ride and enjoy all kinds of sport connected with horses and riding.
- ❖ To provide instruction in riding and horsemanship and to instil in members the proper care of their animals.
- ❖ To promote the highest ideals of sportsmanship, citizenship and loyalty thereby cultivating strength of character and self-discipline.

## Club Details

**Street:** Pinklands Sporting Reserve, 190-262 Cleveland-Redland Bay Road, THORNLANDS Qld 4164

**Postal:** PO Box 403, CLEVELAND Qld 4163

### Online

Website:

TBC

Email:

redlands\_hpc@bigpond.com

### Caretaker

Dennis O'Connell

Mobile: 0417 764 671

## Management Committee 2019

All correspondence to be sent to [redlands\\_hpc@bigpond.com](mailto:redlands_hpc@bigpond.com)

<b>President</b>	Dennis O'Connell
<b>Secretary</b>	Sacha O'Connell
<b>Treasurer</b>	Kelly Prevost
<b>Vice Presidents</b>	Adrian Prevost, Julieanne Broadbent

## Committee Positions 2019

<b>Nominations Secretary</b>	Redlands_hpc@bigpond.com
<b>Points Secretary</b>	Irene Lind <a href="mailto:iklind@skymesh.com.au">iklind@skymesh.com.au</a>
<b>Chief Instructor</b>	Julieanne Broadbent
<b>Canteen Coordinator</b>	
<b>Zone Representative</b>	Lizal Textor
<b>Equipment &amp; Maintenance</b>	
<b>Newsletter Coordinator</b>	
<b>Fundraising/Promotions/Grants</b>	Lizal Textor
<b>Competitions/Event Team Coordinator</b>	
<b>Sun Safety Officer</b>	Cindy Jones
<b>Auditor</b>	

## Management Committee

Redlands Management committee consists of the following executives; these people are elected at our Annual General Meeting.

### President

Chairperson of Redland Horse and Pony Club Inc.

### Secretary

Responsible for the day-to-day running of the club which includes, handling of all correspondence, club records and being responsible for the issue of minutes of meetings.

### Treasurer

Keeps the financial records of the club, including canteen and nomination accounts.

### Vice President

A maximum of three (3) Vice presidents, of which, one is to be a representative elected from the Instructors panel of the Association.

### Other Committee Positions

You may like to contribute to the running of our club but not hold one of the major positions on the management committee. The following positions are also available at the Annual General Meeting.

**Nominations Secretary** - Administration {including reconciliation} of member nominations for external and internal events. This includes the electronic record keeping of nominations and payments received. Payments are encouraged to be deposited into Nominations Account, therefore minimal cash handling is involved. Ensure that all nominations are sent to external stakeholders in the required time frames.

**Points Secretary** - Maintenance of recorded points from RHPC website. Preparation and presentation of the Summary report for management committee for End of Year Trophy's.

**Chief Instructor** - Accredited by PCAQ as a 'C' level Instructor. Responsibilities include the preparation of Muster Plan and in consultation with Management Committee, organising of Clinics and Ribbon days. Working, directing and providing of leadership to a team of instructors to provide ongoing education and development of all RHPC riding members.

**Canteen Co-ordinator** - Management of Canteen involving the purchase of supplies, menu planning. The ability to work and co-ordinate other volunteers is essential as is the requirement of holding a 'Food Safety Supervisors Certificate' or the ability to gain one.

**Zone Representatives** - Pony Club's require 2 Club delegates, and 1 spare nominated delegate. At Zone Meetings, each club is entitled to 2 votes. Any member can be nominated as Zone Club delegate however it is good practice for one delegate to be knowledgeable with the Pony Club constitution. Delegates to Zone should remain the same all year, so as to provide efficient liaison between the Zone and Club. Delegates must be available to attend Zone meetings held on the 1st Monday of each month.

**Equipment/Maintenance Co-ordinator** - Ensures that a register of Equipment in need of repair is maintained and a matter of urgency is attached to those items that are of safety concern. Liaises with the Chief Instructor and the Management Committee to ensure appropriate equipment set up for Musters and Events. The ability to direct and encourage others in job tasks is essential.

**Events Co-ordinator** - Oversees the running of events held at and by Redlands Horse and Pony Club.

**Promotions Co-ordinator** - Promotes all Pony Club activities and events and compiles information for the members and circulates as required.

**Fundraising Co-ordinator** - Attends to all Fundraising matters for the club.

**Volunteers Co-ordinator** - Maintain the Volunteer's Log and encourages and roster members to ensure that a fair workload exists throughout the membership.

**Sun Safety Officer** - Sport is vitally important to people's health and wellbeing, but it is just as important for people of all ages to be sun safe when enjoying Pony Club activities. Due to Australia's high incidence of skin cancer, sport and recreation should encourage sun safety and provide shade for official, riders and spectators all year round.

**Junior Committee** - This committee is elected from the riders under 18 years old, and assists the Management Committee in ensuring that Redlands Pony Club caters for its junior members.

### Meetings & Voting Rights

The Club may hold General Meetings throughout the year to discuss club business and coming events. All financial members are welcome to these meetings. The timing of meetings is to be decided by the management committee. Voting rights are one vote per senior (18 years old) member, both Riding & Social, Family membership entitles one vote.

## Membership

Redlands Horse & Pony Club requires all Riding members less than 18 years of age to join with a parent/guardian as a riding or social voting member. This parent/guardian must be on the grounds at all times when the junior members are in attendance.

Membership is now online through the PCAQ website ([www.pcaq.asn.au](http://www.pcaq.asn.au)). If you have been a member of a previous club, you will need to use your membership ID number to re-join. If you are joining pony club for the first time, please click on the 'Join Pony Club' button, this will then allow you to create your profile. A profile is required for each individual member. If you require assistance with your membership, please contact the secretary at [redlands\\_hpc@bigpond.com](mailto:redlands_hpc@bigpond.com)

## Membership Levy

Redlands Horse & Pony Club has a Levy payable in addition to its membership fees. The Levy is \$100.00 per Family or Associate Member. This Levy is returned or carried over to the following year if the family/associate member has completed 15 hours of work at the club. The Levy is designed to do three things;

- i. Encourage participation by offering a small financial incentive to families and riders who assist with a range of essential tasks.
- ii. It rewards those members who help do these tasks.
- iii. It allows the families whom due to work or other commitments that are unable to assist to make some contribution to getting the work done at the club.

Members are required to record hours 'worked' at the club through an honesty system. Each family receives a volunteer card which is held in the 'Volunteers Box' which is kept at the club house. Upon completion of volunteer hours members are required to record hours on their card.

As an example, hours can be accrued in the following manners;

- ❖ Attendance and participation at working bees
- ❖ Construction and maintenance of equipment
- ❖ Painting of Jump rails
- ❖ Canteen assistance
- ❖ Completing general maintenance tasks
- ❖ Sausage sizzle attendance
- ❖ Assistance to set up equipment on day other than day of an event or muster
- ❖ Assistance at Events if a child is not competing. If your child is competing you are required to attend and assist with the running of the event. Please note this is the case when attending external events throughout all Zones.

This is not a complete list of options available for completing levy hours rather it is only a guide. If you are able to assist in any other way you believe could be used to offset levy hours please contact the club secretary for confirmation.

Each year we emphasise the importance of these requirements to our members to run a successful club. Without the ongoing commitment from members we cannot continue to run events and musters in a successful manner.

## Club Uniforms

The club has two uniforms, a Formal uniform for competitions, and a Muster Uniform for Club days. When competing in official PCAQ competitions and internal RHPC Ribbon Days, it is compulsory for all members to wear the full formal uniform. Formal uniform requirements are as below.

### Formal Uniform

#### Rider

- ❖ White long sleeved shirt with Maroon 'V' necked sleeveless vest
- ❖ Beige/Fawn Jodhpurs
- ❖ Navy Blue Tie
- ❖ Brown or Black elastic sided riding boots. Riders may either wear Jodhpur boots, top boot, field boots or Jodhpur boots with matching gaiters, unless precluded by the rules of the particular discipline they are competing in e.g. Mounted Games.
- ❖ Club badge – compulsory for zone events
- ❖ White or Black Approved helmet as per below requirements;  
*NOTE: Helmet compliance expires 5 years from date of manufacture*  
Helmets need to comply with the following standards:  
AS/NZS 3838 (AU) and ARB HS 2012;  
PAS 015 (UK);  
ASTM F 1163 (USA);  
VGI (Europe) EN1384 – Only for helmets with manufacture date up to and including 2015  
There are to be NO attachments to helmets (no modified or additional equipment e.g. GoPro or Lights)

#### Horse

- ❖ Official RHPC Maroon saddle blanket {with Redlands embroidered on it}

### Muster Uniform

#### Rider

- ❖ Club Polo Shirt
- ❖ Beige or Fawn Jodhpurs.
- ❖ Brown/Black Elastic sided boots. Riders may either wear Jodhpur boots, top boot, field boots or Jodhpur boots with matching gaiters, unless precluded by the rules of the particular discipline they are competing in, e.g., Mounted Games.
- ❖ White or Black Approved helmet (ASA 3838 or better)

#### Horse

- ❖ Official RHPC Maroon saddle blanket {with Redlands embroidered on it}

### Horse Trials & Eventing

- ❖ Dressage and Showjumping – Full Formal Uniform
- ❖ Maroon Eventing Jersey or Club Polo Shirt can be worn by riders in the cross-country phase.

### Items available for purchase from 'The Clubhouse' at Musters

❖ Club Badges	\$10.00
❖ Club Muster Polo Shirts	\$35.00
❖ Club Vests	\$45.00
❖ Club Ties	\$20.00
❖ Club Official RHPC Maroon saddle cloth	TBA
❖ PCAQ Rule Books	\$6.50

## Musters

Muster Days are held on the **2nd** and **4th** Sunday of the month.

Redlands Horse and Pony Club hold two musters per month. Our year generally runs from early February until November.

Muster activities setup will commence prior to gear check at **8:00am**, all parents and riders are encouraged to assist which will aid in a smooth start to the day. Assistance at musters will work towards completing the working bee levy for the year.

Gear check for Musters will commence at **8.00am** unless advised otherwise.

Riders are to present **unmounted** to the Chief Instructor/Instructor for Compulsory Gear Check. After a successful gear check and told your group allocation you may mount your horse and commence warm up gently – walking and trotting only and always showing consideration to other member's.

Groups will commence once Gear Check for all riders' is complete, this is generally completed by 8.30am.

**Late arrivals** may need to wait until the scheduled break in activities, and then report to the Chief Instructor for Gear Check and group allocation. Please note, this is a mandatory rule and on Muster Day you cannot ride on grounds until a gear check is completed.

All riders' are assessed by the Instructor's Team. New Members and new horse and rider combinations will be allocated to the group most suiting their abilities. Unless the rider has been formally invited by the Chief Instructor to join a higher group the rider must remain at all times in their designated group. All riders' are individuals and are therefore at different levels. The Chief Instructor assesses and allocates groups according to each rider's & horse current abilities that they are riding at the Muster.

The Chief Instructor prepares a Lesson plan for each group to undertake in the Muster and is assisted by the other Instructors and Sports Masters (if required) to implement the day's activities. Any queries regarding the day's activities must be directed to the Chief Instructor.

In the event of wet weather, a Wet Weather Muster will be held. A muster will proceed with a session of theory/certificate work and skills. Riders will be advised to bring Workbooks and Manuals. No Horses are required for such days.

## Presentation

All riders are assessed and marked out of 10 for presentation during the Gear Check. Category's including:

- ❖ Gear - Clean and fits correctly, particular attention to Saddles, Bridles, Bits, Girths and Stirrups.
- ❖ Uniform – Clean and Correct. Club Polo, correct colour jodhpurs, clean boots, and Shirt tucked in.
- ❖ Horse – Picked out feet, well brushed including mane and tail.
- ❖ Attendance - 5 points for attendance.

Points are recorded and collated for end of year 'Best Presented Horse and Rider' Trophy. Also Muster attendance is kept for Highest Muster attendance.

## Muster Attendance

- ❖ 25% (5) of musters need to be attended over the course of the year to be eligible for all end of year trophies, there will be **no exceptions** made for those who do not abide by these rules.
- ❖ Musters will be held when Zone events are on
- ❖ Riders in attendance of Zone events will be able to count this towards their 25%. Provided they notify the club of their attendance. It will not be the committee's responsibility to know which events are attended by riders
- ❖ Wet musters are counted towards this overall attendance
- ❖ Attendance will be taken at the beginning of each muster, if you arrive late it is your responsibility to ensure you have been added to the attendance sheet for that day.

### **Additional Obligations and Expectations**

1. If you wish to ride on grounds during Muster, but not participate in a Muster. Prior permission must be obtained from the Chief Instructor who may be able to allocate an area in which you can ride in without affecting others.
2. All riders are to lead their horses from float or yards to gear check point (behind the logs), once a successful gear check has been undertaken you may warm up your horse.
3. At the announcement of the conclusion of Muster you will need to obtain permission from your parent/guardian to continue riding on grounds.
4. No jumping on grounds unless under the direct supervision of a 'C' level Instructor.
5. No dogs on grounds.
6. An attendance of 25% of Muster's is required to be eligible for end of year trophies.
7. Parents and riders are required to help set up and pull down equipment used at musters
8. Adhere at all times to PCAQ Codes of Behaviour & RHPC Bylaws – Summary as below (to be read in conjunction with the Pony Club Association of Queensland Code of Behaviour).
9. It is a condition of entry to any event, muster or function run by the PCAQ or any affiliated club or organization that you agree to abide by the following Code of Conduct.
10. You are required to:
  - ❖ Abide by the Rules of the Sport
  - ❖ Follow directions given by officials
  - ❖ Respect the rights of others in the facility:
11. Verbal or physical abuse of another
12. The person/s in charge on the day are authorised to request you to leave the facility should you breach the code through:
  - ❖ Verbal or physical abuse of another person
  - ❖ Harassment of individuals or a group
  - ❖ Questioning of Umpires decisions
  - ❖ Ridicule, baiting or uttering obscenities
  - ❖ Engaging in behaviour that is not respectful of others

## Other Matters

### Canteen

Our Canteen operates on each scheduled Muster Day from approximately 7.30am until after lunch and offers an array of healthy affordable meals, snacks and drinks.

Cordial/water cooler is available free of charge to riders, as is coffee and tea to all members. Please should any member of the Club have special dietary requirements contact the Canteen Coordinator and arrangements will be made for the appropriate requirements to be available.

Our Canteen is run on a roster system this year, please ensure you are available for the date allocated to you. Should you not be available, it is your responsibility to contact another family to swap and then notify the secretary of this change. Your help during Musters and Events is always welcomed and appreciated in the Canteen and we do expect that each family gives time and effort during the year to this facility.

### Junior Committee

The Junior Committee is formed from riders of the Club aged 18 years and under.

The Committee is formed to present feedback to the management Committee in the way of feedback and also what our most important members. They are very valuable to the club raising money to purchase much needed equipment.

The committee is made up of a President and (2) Vice Presidents with their finances being recorded by the Senior Committee's Treasurer. Elections for these positions are normally made at the second or third muster for the year so that the riders have consideration to decide if they wish to run for election to these positions.

Meetings are held at musters on a quarterly basis. Fundraising can be held throughout the year and also at the open and internal events held on the club grounds.

### Agistment

Financial members may be able to agist their horse on the grounds for a small fee up to a maximum of 2 weeks, subject to approval being gained from a Management Committee and notification given to the caretaker of the arrival and departure date and time. Members must attend to the agisted horse at least once a day and all manure must be removed. Horses that may be agisted during a Muster Sunday must be placed in a yard at this time.

### Redlands & Southern Districts Equestrian Group

As from January 2016 RASDEG have joined us at the Redlands Horse & Pony Club grounds. They will have sole use of the grounds on the specified dates of each month. On these days only RASDEG members are to be riding on the grounds. Please refrain from using the grounds on these weekends unless you are a member. Please visit [www.rasdeg.org](http://www.rasdeg.org) for more information about the group.

### Competitions and Events

As an affiliated member of PCAQ members of Redlands Horse and Pony Club are entitled to enter competitions held throughout the state. The only exception to this would be Zone Events hosted by other Zones.

### Minimum Requirements

If you are going to compete at an outside Event, from 1 January 2010, riders 13 and older wishing to compete at State events must have a C Certificate. Rider's 12 years and under need to hold a D level certificate. **Riders should have attended at least 2 musters/rally days at their home club before competing at outside events.**

## Entries and Nominations

If you are going to compete at an outside Event there is a set procedure for entering. If this procedure is not followed you may find yourself not being able to compete at the chosen event. To avoid any problems for our nomination Secretary or for the organizing club please follow the procedure outlined below:

(Note this is for PCAQ events only – for EFA events you must enter yourself) Also note that for some competitions you may need to nominate yourself on [nominate.com](http://nominate.com) or [regme.com](http://regme.com). This will be noted on the program that has been received from the host club.

## Procedure

Competition Programs can be found on the Redlands Pony Club website, PCAQ calendar of events, Metropolitan Zone 1 Website and may be emailed to you from the club secretary.

The closing date for nominations on the program is the date by which all entries must be received by the host Club. Redlands Horse and Pony Club policy is to send all our nominations together, through the Nominations Secretary. Your nomination must be received via the Nominations procedure available from RHPC website, **no less than 3 working days** before the close of entry on the program.

## How to nominate for Competitions

1. Read the program of the event carefully
2. Send the required information to [redlands\\_hpc@bigpond.com](mailto:redlands_hpc@bigpond.com)
3. Payment is to be made in full to the below bank account at the time of your nomination

Account:	Redlands Horse & Pony Club – Nomination
BSB:	638-010
Account #:	7992343
Ref:	Riders Name

## Timing of Nominations

Don't be caught out! Make sure you are prepared and on time with your entries. This will save lots of grief for all concerned. The nomination's secretary is under no obligation to contact the host club to attempt to have your nomination accepted after the closing date.

## Classes of Competition

PCAQ Competitions (with the exception of Gymkhanas, which is run in age groups) have numbered classes which are divided into two categories, Official and Un-official.

Official Horses are those that hold a performance card registered with PCAQ, at each event that the horse competes in points are awarded. As the Horse achieves at events and the points increase to the next level so does the Grading of the Horse and the level at which it competes. It is important to understand that the Points and the Grading always remains with the Horse not the rider.

It is possible for a rider to compete at both levels, Official and Un-official on 2 different animals however if a rider wishes to compete in a Un Official Class on a graded horse they must ride HC (no points or ribbons awarded).

Un-official classes are those offered to horse's which do not hold a performance card.

Official Classes are offered to 12 and under riders'. They can compete in Official 12 and under classes and do not require a performance card, even if the horse holds a performance card it can still compete at an Official 12 and under level and not accumulate points until the rider turns 13.

Performance Cards can be applied for by downloading the form from the PCAQ website [www.pcaq.asn.au](http://www.pcaq.asn.au) then forwarded to the Club Secretary for endorsement together with the appropriate fee. Once a horse starts accumulating points it must be understood that it is very difficult to downgrade an animal and it will always remain (unless in exceptional approved circumstances) an official horse.

Performance cards must be handed into organisers at the beginning of the competition usually when collecting back numbers. The organisers record the grading points before returning to the competitor at the end of competition.

Events that Official cards are available are Showjumping, Combined Training, and Dressage, Sporting & Horse Trials.

### Points

All members that attend PCAQ registered Events are requested to record their results and email them directly to the points secretary. The Club Points Secretary collates the points and provides the results to the Management Committee at the end of the Competition year. These results are then awarded against the Criteria for End of year Presentation trophies. Overall place does not count and should not be entered.

### Zone Events

Points are double the normal official rate and competitors get an extra 5 points just for attending even if they don't place.

### State Events

Triple above normal official points – you must qualify to attend States.

### Sporting Points

Sporting Points are scored in the same way but only to 6<sup>th</sup> place because of the larger number of events held on the day.

### Scoring for RHPC

Scores are only gained for **PONY CLUB** events. They DO NOT include EFA, QISEA, Open Day, Horse Trails or Night Jumping Events. Scores are only gained on **individual events**, not teams or pairs, etc. Overall place does not count and should not be entered.

### Ribbon Days

Place	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>
Points	10	9	8	7	6

### Unofficial Associates and seniors

Place	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	7 <sup>th</sup>	8 <sup>th</sup>	9 <sup>th</sup>	10 <sup>th</sup>
Points	10	9	8	7	6	5	4	3	2	1

### Official and Under 12 years old

Place	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	7 <sup>th</sup>	8 <sup>th</sup>	9 <sup>th</sup>	10 <sup>th</sup>
Points	20	18	16	14	12	10	8	6	4	2

### Sporting

Place	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>
Points	10	9	8	7	6

### Zone Events

Place	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	7 <sup>th</sup>	8 <sup>th</sup>	9 <sup>th</sup>	10 <sup>th</sup>
Points	40	36	32	28	24	20	16	12	8	4

Attendance 5 points.

## Pony Club Events

Each discipline has its own Rule Book, which is available from the Club at each Muster. It is recommended that you are competing in any of the following competitions that you purchase the necessary Rule Book, and be familiar with the current rules and requirements for the discipline.

### Ribbon Days

Internal Competitions (minimum of three) are held throughout the year. These days only include members from Redlands Horse and Pony Club and on occasions an invitation may be sent to an adjoining club.

Ribbon Days are generally scheduled to coincide with forthcoming events, as an example a Ribbon Day Gymkhana may be held the Muster prior to the Zone Bobby Bayard. These days are an excellent opportunity for members to compete within a familiar environment. A program is prepared and nominations generally close the week prior. Local judges are used and ribbons are awarded at the end of day presentation.

Points from these days accumulate for the Highest Ribbon Day Points end of year trophies - remember you must attend a minimum of 25% of Musters to be eligible for trophies. It is essential that all participating members nominate a helper for Ribbon Day working bee (held the day prior) and assistance in running the days events, as with all competitions the rule is NO HELP – NO RIDE.

Ribbon Day uniform requirement is the Formal Uniform.

### Gymkhana - Sporting

Examples of these events are Bending, Barrels, and Keyhole & Bounce Pony. A round of showjumping can be included at events.

### Showjumping

Taking a horse over a variety of jumps and fences largely made up of poles, crossbars and fill in a showjumping ring. The height and width of the jumps is determined by the grading of the horse. At a competition three different events will be chosen to compete in on the day. Examples of these are Top score, AM3, and Fault & Out.

### Dressage

This takes place within a rectangular arena 60m x 20m. The horse and rider perform a series of pace transitions i.e. walk /trot, trot /canter in a series of straight lines and circles according to the nominated test being ridden on the day. The aim of the test is to gauge the obedience of the horse to perform to the riders instructions. This activity also teaches the rider the correct aids to use to keep the horse supple and responsive.

### Jumping Equitation

Objectives

- ❖ To Improve the technique of both horse and rider in showjumping
- ❖ To promote quality showjumping
- ❖ to encourage novice horses and riders in the jumping field

### Camp Drafting

The moving of cattle in a designated open area using your horse to guide the cattle.

## Cross Country

Taking a horse over a variety of jumps numbering 8 to 12 numbered obstacles. The obstacles should have a balance of vertical and spread obstacles and shall include, two or three doubles or a double and a treble. The obstacle should be as solid and as imposing in appearance as available materials allow.

## Horse trials {aka One Day Event or ODE}

All Horse trials Competitions consist of 3 separate tests;

- ❖ Dressage
- ❖ Cross Country
- ❖ Showjumping

The Marks for which are cumulative. Penalties are given in each section and these are used to give the final placing's over the event. Each discipline holds is on Individual Regulations and it is strongly suggested that the appropriate Rule book be thoroughly read before competing.

## Hunter Trials

Can contain a steeple chase or be run with a showjumping and cross-country course. Hunter trials do not attract points as they are not an official Pony Club Competition.

## Zone One

Queensland Pony Clubs wishing to operate under the auspices of the "Pony Club Association of Queensland" (PCAQ) are required to be affiliated with their appropriate Zone Association.

Affiliation with Zone associations, and in turn with PCAQ, provides clubs with numerous organizational and member benefits

Benefits of affiliation

- ❖ Access to Insurance cover for members and volunteers under PCAQ negotiated rider & volunteer insurance
- ❖ Access to and support from Zone One Chief instructors Panel and in turn the PCAQ CIP
- ❖ Access to Zone Facilitated instructor development programs and clinics
- ❖ Participation in Zone facilitated rider development programs
- ❖ The opportunity for riding club members to participate in Zone, State and National Championship events
- ❖ The opportunity for clubs to have participation and representation at PCAQ management committee meetings
- ❖ The opportunity, and support, to host Zone Championship events
- ❖ The opportunity to participate in the directional planning of the Zone

Affiliated Clubs within Zone One are invited each year to lodge expressions of interest to host the Zone Events

Events run by Zone One are as follows:

- ❖ Bobby Bayard Gymkhana
- ❖ JF Mc Gill
- ❖ One Day Event
- ❖ Dressage
- ❖ Showjumping
- ❖ Jumping Equitation
- ❖ Combined Training
- ❖ Camp Drafting

These events are also used by riders entering the "Zone Horse & Rider Competition" nomination for which nominations are called at the at the first zone event of the year.

## Club Rules or By-Laws

These rules help with the day to day running of the club. They support and reflect the Constitution of the Redlands Horse and Pony Club. Failure to abide by these rules could result in the termination of membership.

1. Riders at any pony club event (Musters, Clinics or Competitions) must wear approved safety equipment.  
Helmet - (Equestrian helmet AS/NZS 3838, EN 1384 or ASTM F1163, with an effective chin strap). For competition – only black, brown, navy blue and white are allowed.  
  
Boots – Black or Brown elastic sided (with or without zip), low-heeled Jodhpur boots with smooth soles. All brands of smooth soles, whether leather or synthetic, designed as a riding boot, are allowed. If sole has a textured tread it must be no more than 3mm in depth with a smooth border around the outside of the tread pattern. Lace-up riding boots with eyelets only (no hooks permitted) are allowed as are (same conditions apply as for other boots). A recent ruling allows boots with hooks if you wear chaps as well.  
  
Golf shoe style lace-ups, horseshoe ropers or similar brand are not allowed for any age group. Age group specifications apply for competitions; please consult a Gear Check Manual or specific discipline rule book for more information.
2. Riders must ensure that all gear used on their mounts conforms to Pony Club specifications. The responsibility for the use of the correct saddlery and equipment according to the rules of PCAQ and the specific competition rests with the competitor. Failure to comply with the rules may entail elimination from the competition. The final responsibility, especially for safety of saddlery and equipment, rests with the rider.
3. For safety reasons, Associate Riding members are not permitted to ride on the Pony Club grounds outside of Muster or Competitions, unless they are riding under the supervision of a responsible adult.
4. Junior Riding Members must have a parent/guardian present on the grounds, at all times.
5. Riding on the grounds by non-riding members or friends is not permitted.
6. Parents and Riders are required to help set up and pull down equipment at musters.
7. The use of Show Jumping or Cross Country equipment is only permitted under the supervision of a Level C Instructor, or an Instructor at a Clinic that has the same or higher qualifications, and is approved by the Management Committee.
8. Redlands Pony Club membership year is from 1<sup>st</sup> January, to 31<sup>st</sup> December. Membership Fees must be paid in full before riding on the club grounds.
9. All membership is subject to approval of a committee meeting. Fees will be refunded if approval is denied.
10. Instructors or Committee Members will not tolerate bad manners and insolence. If after correction, the behaviour continues the rider will be asked to leave the group and tie up their horse. Please refer to the Pony Club Association of Queensland – Code of Behaviour.
11. It is the responsibility of the rider to make sure they are marked off in the attendance book by a committee member or instructor.
12. Riders must stay in the Group nominated for the day. A rider may only change after consultation with the Chief Instructor. If for any reason they do not wish to continue in an activity they will be asked to tie up their horse and to re-join the group as a group helper.
13. All horses are to be walked to and from classes. If asked to slow down by a responsible adult, the rider is expected to follow that request.
14. In the event of an emergency, the Emergency Services will be called to attend the club. Information from the Membership Application Forms will be supplied to the Emergency Services.
15. No borrowing of equipment.
16. Dogs are not allowed on the Pony Club grounds at Musters or Events or at other times when horses are present. At all other times dogs are required to be kept under control and on a leash.
17. As from 1<sup>st</sup> January, 2006, you may be asked to produce your Pony Club of Queensland Identification Card at competitions.
18. Current Redlands Horse and Pony Club Instructors are allowed to use the grounds for private tuition of financial members with permission of the Management Committee. Paid private tuition by instructors not affiliated to PCAQ, or EFA is not covered by insurance therefore is prohibited on the Redlands Horse and Pony Club grounds.